

Soup Kitchen Volunteer Role Description

Title of role: Soup Kitchen Volunteer

Objective: To assist in preparation for and delivery of a weekly Soup Kitchen for people who are homeless or living in food poverty.

Reports to: Soup Kitchen Lead

Location: St John's Church, Gloucester Drive, N4 2LW

Hours: Tuesday evenings. First shift 5.45pm-7.15pm. Second shift 7.15pm-9.15pm. A rota is produced every two months. Using a Doodle poll, volunteers can choose which shifts to volunteer for.

Tasks and activities:

First shift

With the evening's Lead, and with at least one other volunteer:

- Collect food from local shops
- Prepare soup
- Prepare other food (e.g. slice bread/cake)
- Lay tables
- Prepare hot drinks table

Second shift

With the evening's Lead, and at least one other volunteer:

- Make guests welcome
- Serve tea and coffee
- Serve soup and other food
- Socialise with/chat to guests
- Tidy and clear away
- Wash up

How the role fits in with the work of the organisation

St John's is a Church of England parish in the Diocese of London. It began to run a Soup Kitchen in 2014 to meet the needs of people who are homeless or living in food poverty. Although the Soup Kitchen is run by the church, it is non-religious in its delivery and volunteering is open to anyone aged over 18, regardless of religion.

Each Tuesday a Lead volunteer (see separate role description) runs the Soup Kitchen, assisted by volunteers for the first and second shifts. The project is managed by the Vicar of St John's, Fr Daniel Sandham, and administrative assistance (including rotas) is provided by Bernie Brodine.

Skills required

Essential

- Able to work in a team
- Friendly and approachable
- Reliable and punctual
- Volunteers should be at least 18 years old

Desirable

- Experience of working with a similar project
- An understanding of boundaries and appropriate behaviour, or a willingness to learn
- Able to cook

Training

New volunteers will be sent *A Guide to Volunteering at St John's Soup Kitchen*. This short document provides essential information, and is required reading.

New volunteers are welcome to shadow existing volunteers at their first session.

To apply

Please complete a Volunteer Application Form and send it to stjohnsoup@gmail.com